

Go Green in the City 2012
Saturday, April 21, 2012—10 a.m. to 3 p.m.

CERTIFICATE OF INSURANCE MADE OUT TO DOWNTOWN INC OR SIGNED ACCEPTANCE OF RESPONSIBILITY DISCLAIMER MUST ACCOMPANY THIS APPLICATION.

Return application, supporting materials and documentation, and fee by March 30, 2012 to:

Downtown Inc
Attn: Go Green in the City
1 East Market Street, Suite 202
York, PA 17401

Arts or Craft Vendors - \$60 per 10' x 10' booth space

Name of business _____
Contact _____
Address _____
City _____ State _____ Zip _____
Telephone (day) _____ (evening) _____
Email _____

Indicate what you will be selling. Please be specific. Arts and crafts sold at booth must be made by vendor. No manufactured items, no resale items, no kits, no imports. You must include a photo of your art or craft regardless of whether you've participated in Go Green before or not. Photos will not be returned.

Booth fee is:

\$60 per 10' x 10' booth space

Total number of 10' x 10' spaces requested _____

Total amount due \$ _____

Electricity is available on a limited supply. Do you need electricity? Yes No

Would you like to contribute an item to a give-a-way basket? Yes No

Non-Profit Organizations/Groups – \$30 per 10' x 10' booth space

Name of non-profit organization/group _____
Description of group's activities _____
Tax Exempt ID # _____
Contact _____
Address _____
City _____ State _____ Zip _____
Telephone (day) _____ (evening) _____

(continued on next page)

If your organization/group will be distributing material or selling branded organization/group items list them here (items must bear organization/group logo). We ask that you try to use recycled paper for your material to be distributed. We also ask that you hand material to only people who are interested in your organization/group. This is a green event; please be green!

Booth fee is:

\$30 per 10' x 10' booth space

Total number of 10' x 10' spaces requested _____

Total amount due \$ _____

Electricity is available on a limited supply. Do you need electricity? ____ Yes ____ No

Would you like to contribute an item to a give-a-way basket? ____ Yes ____ No

Food Vendors - \$60 per 10' x 10' booth space

Name of food vendor _____

Contact _____

Address _____

City _____ State _____ Zip _____

Telephone (day) _____ (evening) _____

Email _____

List all food and/or beverages to be sold here (preference will be given to downtown businesses and vendors who feature food prepared from local grown ingredients):

Booth fee is:

\$60 per 10' x 10' booth

Total number of 10' x 10' spaces requested _____

Total amount due \$ _____

Electricity is available on a limited supply. Do you need electricity? ____ Yes ____ No

Will you be using: LP _____ Gas _____ Charcoal _____ Wood _____ Other _____

Please list cooking/heating equipment here:

Note: Electricity available on limited supply. Only whisper quiet generators allowed. Food vendors must shield against defacing property. Vendors using fuel must supply a fire extinguisher. Food vendors must be licensed in the City of York or complete a Special Event Health License Application. Contact the Bureau of Permits & Health Licensing to obtain an application at 717-849-2256.

Would you like to contribute an item to a give-a-way basket? ____ Yes ____ No

Central Market/Penn Market Vendor - \$25 per 10' x 10' booth space

Name of Central Market vendor _____

Contact _____

Address _____

City _____ State _____ Zip _____

Telephone (day) _____ (evening) _____

Email _____

Indicate what you will be selling. Please be specific. Arts and crafts sold at booth must be made by vendor. No manufactured items, no resale items, no kits, no imports. You must include a photo of your art or craft regardless of whether you've participated in Go Green before or not. Photos will not be returned. If your organization/group will be selling food and/or beverages list all items here:

Booth fee is:

\$25 per 10' x 10' booth

Total number of 10' x 10' spaces requested _____

Total amount due \$ _____

Electricity is available on a limited supply. Do you need electricity? ____ Yes ____ No

Note: Electricity available on limited supply. Only whisper quiet generators allowed. Food vendors must shield against defacing property. Vendors using fuel must supply a fire extinguisher. Food vendors must be licensed in the City of York or complete a Special Event Health License Application. Contact the Bureau of Permits & Health Licensing to obtain an application at 717-849-2256.

Would you like to contribute an item to a give-a-way basket? ____ Yes ____ No

Corporate Vendors - \$60 per 10' x 10' booth space

Name of business _____

Contact _____

Address _____

City _____ State _____ Zip _____

Telephone (day) _____ (evening) _____

Email _____

Indicate your green product or service you'll be promoting or selling. Please be specific.

Booth fee is:

\$60 per 10' x 10' booth space

Total number of 10' x 10' spaces requested _____

Total amount due \$ _____

Electricity is available on a limited supply. Do you need electricity? ____ Yes ____ No

Would you like to contribute an item to a give-a-way basket? ____ Yes ____ No

ALL VENDORS

Pennsylvania Sales License # _____

Names of all vendors selling food and merchandise will be forwarded to the Pennsylvania Department of Revenue and must have a current Pennsylvania sales tax license (permanent or temporary). You will not be accepted without a valid license number.

<i>Item</i>	<i>Number</i>	<i>Cost</i>	<i>Total</i>
10'x10' Arts or Crafts Booth		\$60	
10'x10' Non-Profit Booth		\$30	
10'x10' Food Booth		\$60	
10'x10' Central Market/Penn Market Booth		\$25	
10'x10' Corporate Booth		\$60	
		Total Enclosed:	

No refunds for cancellations.

Make check payable to Downtown Inc. There is a \$30 fee for checks returned for insufficient funds. **NO REFUNDS!** Go Green in the City will be held rain or shine. Fee will **NOT** be refunded due to inclement weather.

GO GREEN IN THE CITY RELEASE & INDEMNITY STATEMENT OF UNDERSTANDING

I certify that my business or organization/group, in consideration for being allowed to use the following premises: North Beaver Street from Philadelphia to Market Street and the grounds of Go Green in the City 2012 on Saturday, April 21, do hereby release and hold harmless Downtown Inc and any of their commissions, departments, members, and volunteers from any and all claims and causes of action for personal injury arising or growing out of the activities of the undersigned involving and indirectly related to the activities mentioned above. The undersigned further agrees to indemnify and hold Downtown Inc harmless from any and all injuries, damages, causes of action or claims asserted by the third persons against the undersigned or Downtown Inc arising directly or indirectly from the above-mentioned activities. The indemnification shall include costs of suits or other costs associated with defending a claim including reasonable attorney's fees.

Exhibitor's Name (please print) _____

Exhibitor's Signature _____

Disclaimer (Must be signed or application will be returned.)

Applicant and members and associates of his/her organization agrees to indemnify and hold harmless Downtown Inc and its agents from and against all claims, losses, liabilities, and

expenses, including attorney's fees and court costs, arising from any circumstances occurring during Go Green in the City event.

Exhibitor's Name (please print) _____

Exhibitor's Signature _____

Attention: Do not forget to enclose your check, certificate of insurance and signed disclaimer, and a photo of your art or craft work with your application.

Please be sure to read the rules and guidelines enclosed with this application.

Guidelines for Participants of Go Green in the City

1. Arts and crafts are to be made or grown by vendor. It is understood that to make crafts, manufactured items such as shirts, beads, earring back, pin backs, etc. must be used. However, the final craft product must be an assembly of these items by the art or craft vendor. No second party arts or crafts, no imports, no manufactured items, no resale items. If you are unclear if your entry fulfills our requirements, call 717.849.2331 to discuss your application.
2. All arts or crafts vendors are required to submit photos with their applications to verify that crafts being sold at Go Green in the City are handmade.
3. The intent of Go Green in the City is to offer arts or crafts persons, non-profit organizations/groups, or food vendors an opportunity to sell their handiwork/food, or to raise awareness for their cause or organization.
4. There are five types of participation allowed at Go Green in the City.
 - Arts or crafts handcrafted products to sell. We encourage green products!
 - Displays by non-profit organizations/groups
 - Food vendors to sell their food. We encourage fresh local food!
 - Market vendors to sell their arts or crafts, organizations/groups or food.
 - Regional businesses with a green conscious, product or service.
5. Go Green in the City is a rain or shine event. Be prepared for rain with adequate covering for your booth. No refunds will be given for inclement weather.
6. Electricity is available on a limited supply. Any power needs must be requested on the application. Only whisper quiet generators are allowed if electricity is not available.
7. No pets or boom boxes please.
8. Go Green in the City officially runs from 10 a.m. to 3 p.m. Booth set up begins at 8 a.m. Informal selling of arts/crafts or food items before the start time detracts from the event and creates a lower caliber event overall. Therefore, pre-event start time sales are not permitted. Please bring all your own equipment such as chairs, tables, tablecloths, tents and canopies. Be prepared for inclement weather.
9. Names of all vendors selling food and merchandise will be forwarded to the Pennsylvania Department of Revenue and must have a current Pennsylvania sales tax license (permanent or temporary). You will not be accepted without a valid license number.
10. Insurance or disclaimer must be provided by arts or crafts vendors. Certificate must name Downtown Inc as the insured party.
11. Representatives of Go Green in the City will visit all vendor booths to review stand's compliance with guidelines. Those not complying with guidelines could be asked to leave the event.
12. Vendors who don't comply with the guidelines of the event will not be allowed to participate in future Downtown Inc events, even if they are allowed to remain at the present event.
13. No space may be sublet.
14. We encourage you to be as green as you can for this event. This may include using recycled paper for your handout material.
15. We aim for a zero waste event. Please bring your own trash bags and take your trash when you leave. Please do your part to make this a waste-free event!