



**York Business Improvement District Authority (YBIDA)  
Board Meeting Minutes  
Wednesday, December 10, 2025 | 7:30 AM**

The meeting of the York Business Improvement District Authority (“YBIDA”) was held on Wednesday, December 10, 2025, commencing at **7:30 AM**. The meeting was conducted in person at **Saxton & Stump**, 221 W. Philadelphia Street, Suite 600, York, PA 17401.

Notice of the meeting was provided to the public in advance in accordance with applicable law.

**Attendance**

**Board Members Present (In Person):**

- Lauren Days, Chair, Sarah Malinsky, Treasurer, Mick Knaper, Joanne Wilmore, Ryan McKinley, and Melissa Beaverson

**Staff Present (Downtown Inc / York County Economic Alliance):**

- Katie Mahoney, Chief Marketing & Business Development Officer, Sarah O’Brien, Director of Downtown Inc, and Hannah Beard, Marketing & Merchant Engagement Manager

**1. Call to Order / Welcome**

Chair Lauren Days called the meeting to order at 7:34 AM.

**2. Welcome New YBIDA Members**

Sarah O’Brien welcomed new board members **Mick Knaper** and **Ryan McKinley**.

**3. Public Comment**

There were no members of the public present.

**4. Approval of October 2025 Minutes**

Chair Lauren Days presented the October 2025 meeting minutes for approval. The minutes had been distributed to the board in advance for review.

- **Motion:** Melissa Beaverson

- **Second:** Sarah Malinsky
- **Vote:** Approved without opposition

## **5. Report on September and October 2025 Financials**

Treasurer **Sarah Malinsky** provided a financial report.

- Year-to-date collections total **\$99,147**, nearing full collection of BID assessments.
- Enforcement of liens and back taxes will begin at the end of the month.

**Discussion:** Joanne Wilmore requested a month-to-month breakdown for year-over-year comparison.

## **6. New Business**

### **a. Review of 2026 Meeting Schedule**

Sarah O'Brien noted that **Jason Sabol** is now off the board, and YBIDA may have new legal counsel moving forward (previously Saxton & Stump). Additional information will be provided as the Authority goes out for bid.

Full board meetings for 2026 will be held at **WellSpan Park** from **8:00 AM – 9:30 AM**.

### **b. Review of 2025 Dashboard**

Sarah O'Brien reviewed the 2025 dashboard, highlighting team successes and previewing goals for 2026.

### **c. Consideration of 2026 Dashboard**

The board discussed initial considerations for the 2026 dashboard.

### **d. Consideration of 2026 Budget**

#### **i. Motion to Recommend Approval of the 2026 Budget**

A motion was made to recommend approval of the 2026 budget to the York County Economic Alliance Board of Directors.

- **Motion:** Sarah Malinsky
- **Second:** Ryan McKinnley
- **Vote:** Approved unanimously

## **7. Adjournment**

The meeting was adjourned at **8:22 AM**.